

9. School Website

Information can be found on the school website, www.stpeterscofemb.co.uk.

10. Appointments with Teachers/Head

Should you have a problem that you need to discuss with someone in school, in the first instance please call into the school office to arrange an appointment with your child's class teacher. If the problem persists and you feel the need to see the Headteacher, we would request that you arrange this via the school office.

11. Collection of Children

Children should be collected from School or from an after-school club **promptly**. If for some reason you are going to be late, please contact the office as soon as possible to advise.

12. PE Kit

Appropriate (indoor/outdoor) PE Kit should be worn to school on the day of your child's PE lesson.

13. Music Lessons

Music lessons are available in school from Year 2. Please see details in our Music Handbook which is available from the office and school website.

14. School Milk

All children wishing to receive milk must register and pay at www.coolmilk.com. It is free for under 5s.

15. School Fruit/Snack

EYFS and Key Stage 1 receive a fruit snack each morning free of charge. Key Stage 2 children may bring in a fruit snack for morning break or purchase a piece of fruit at a small cost.

16. Drinks in School

Children are encouraged to drink water throughout the day. School water bottles can be purchased from the school office for £1.50.

17. School Parking

Parking is an ongoing issue in school and with local residents. Please **refrain** from parking on pavements, across private driveways and dropping children off on the main road. Under no circumstances should children be dropped off in or on the school driveway, or in the school car park. There is no onsite parking available. **Remember children's safety is paramount.**

18. Church Service & Parent Assembly

Parents are invited with the school to St Peter's Church, Market Bosworth, for our Harvest, Christmas, Easter and end of year services. Please also look out for your child's class assembly and also our achievement assemblies throughout the year. These will be advertised on ClassDojo or by text.



WELCOME TO
St Peter's CE
Primary School
Market
Bosworth

PARENT INFORMATION LEAFLET

**Station Road, Market Bosworth,
Nr Nuneaton, CV 13 0NP
Tel/Fax: 01455 290741
Email: office@st-peterscofe.leics.sch.uk
Website: www.stpeterscofemb.co.uk**

PARENT INFORMATION LEAFLET

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1. School/ School Office Hours

The school gate opens at 8.20am, classrooms are open at 8.25am and registration is at 8.30am, school finishes at 3.00 pm. There are no teachers on duty at the start of the school day in the playground and parents are responsible for their child/children until they enter the classroom. The school office is open between 8.30am and 4.00pm.

2. School Dinner Money

The cost of a school dinner is currently £2.85 and must be pre-ordered and paid for online at www.schoolmoney.co.uk. All children in EYFS, YR 1 and YR 2 (Key Stage 1) receive a free school dinner funded by the Government (called Universal Infant Free School Meals) and so no payment is required. Free School Meals, which are different, should still be applied for. Please contact the School Office for information on eligibility.

3. Severe Weather Procedure

Parents are requested not to bring children into school until 8.25am, at this point children may enter the hall where they will be under the supervision of a teacher. Closures are announced via our Text Messaging service or the ClassDojo.

4. a) Absence Requests

A Request for Absence form must be completed as soon as you know your child requires time out of school. This form can be obtained from the office or found on the school website. Only exceptional circumstances will be authorised. Dental and Optician appointments should be made out of school hours.

b) Reporting an Absence

If your child is absent from school, you must notify the school as soon as possible that they will not be attending school for that day. This procedure must be followed each day until your child returns to school.

5. Injuries

If your child sustains a minor injury in school, and this has been reported to a member of staff, the injury will be recorded in our accident book. If your child sustains a significant injury, you will receive a telephone call and/or a letter.

6. Medicine

If your child has prescribed medicine which needs administering during the school day, please complete the relevant form at the school office and ensure that the medicine is in a box/bag clearly labelled with their name. Non prescribed medicines are administered at the discretion of our Headteacher, these should still be clearly named, a form completed and given to the office at the start of the day.

7. School Reporting & Parents Evening

Parents evening is held twice a year, normally during the Autumn and Spring terms, and reports are sent out at the end of the Summer Term.

8. School Uniform

School uniform can be purchased online at www.lisssport.co.uk. A price list can be found on the school website, along with our uniform policy, or obtained from the school office. All school uniform should be labelled. Second hand uniform is also available to buy for a small donation.